

THESIS DATES AND DEADLINES -- 2011-2012

Deadlines for Students Beginning Theses in Fall, 2011

April 1, 2011 Preliminary Thesis Proposal to Academic Affairs

August 24-25 Senior Workshop at Simon's Rock

THESIS I = First semester of thesis: Fall 2011

Aug. 29 Fall classes begin. Register for BAST 404 (Thesis I)
Mon.

Sept. 2 BA Progress Report reviewed and submitted to Registrar
Fri Thesis Advisor and Student should select remaining members of Thesis Committee, if applicable, before this date.

Sept. 9 Student meets with Thesis Committee to review Thesis Proposal, budget, and Funding
Fri. Request (if applicable) and to receive recommendations for revisions and outline the thesis schedule for the year.

Sept. 14 Student submits copy of **Thesis Proposal** and **Thesis Funding Request** (signed
Wed. by the Thesis Advisor) to the Office of Academic Affairs, and submits an electronic (PDF) copy of the Thesis Proposal to thesis@simons-rock.edu.

Dec. 7 **Before this date**, the student must submit a written self-evaluation of thesis work to
Wed. date, together with an annotated bibliography and/or other appropriate materials, to the Thesis Advisor and Thesis Committee, and meet with the Committee to review the student's progress.

Dec. 14 Self-evaluation and materials due to the Committee and the Office of Academic
Wed. Affairs

THESIS II = Second semester of thesis: Spring 2012

Jan. 23 Spring classes begin. Register for BAST 405 (Thesis II) if not already done at
Mon. registration in fall.

April 18 Student must submit copies of the complete thesis including the thesis title and abstract to
Wed. all members of the Thesis Committee for approval. These should include all formatting and numbering. No further *student-initiated* revisions permitted.

Thesis title (as it will appear in the commencement program) sent by email to: thesis@simons-rock.edu, or submitted to Academic Affairs.

Thesis Abstract sent by email to thesis@simons-rock.edu, or submitted to Academic Affairs.

April 27 **Before this date**, the student must hold a final meeting with the Thesis Committee
Fri. and receive approval of the thesis.

May 9 Students submit one final copy of the thesis, **signed by all members** of the Thesis
Wed Committee, to the Provost and Vice President by noon. An electronic copy must be also be submitted at this time.(guidelines to follow).